

Exterior Entry Call Box Registration

TO: ALL UNIT OWNERS AT THE AMBER RIDGE CONDOMINIUM

FROM: SHIREEN AMBUSH, PCAM
PROPERTY MANAGER

DATE: APRIL 7, 2014

At the last Board of Directors meeting, the Board discussed the need to fully maximize the functionality of the entry call box system the Condominium has in place for access into the condo buildings. In order to accomplish this, Management is working with an electronic security systems integrator to update, test and program the system to fit our needs, Those residents interested in using this entry system and having their name and phone number programmed on the call box must complete the form below and return it to Abaris Realty by mail, fax or email **no later than Friday, April 25, 2014.**

On or about April 25th, all completed forms will be processed and the data will be entered into the call box system. PLEASE NOTE THAT ALL OTHER OLD DATA CURRENTLY IN THE SYSTEM WILL BE REMOVED. Therefore, in order to have your information programmed, you must complete and return this form.

The entry system is designed to allow for guests to scroll the directory for the Unit number and Name of the resident they are visiting and then it will dial the number that is programmed for that unit number. When you get the call, you simply press 9 on your touch tone phone and the system will unlock the door to allow access for your guests. **Please be advised that only local phone numbers are compatible to be programmed into the call box system.**

***Residents should never grant any stranger access to the Condominium buildings. Visitors should only be granted access by the resident whom they are visiting.**



THE AMBER RIDGE CONDOMINIUM ENTRY CALL BOX FORM

NAME: _____

ADDRESS AND UNIT #: _____

SINGLE NAME YOU WISH TO BE PROGRAMMED: _____

TELEPHONE # YOU WISH TO BE PROGRAMMED: _____